



OFFICE OF THE PRINCIPAL COMMISSIONER, CENTRAL EXCISE DELHI-I, C.R.  
BUILDING, I.P. ESTATE, NEW DELHI (ESTATE BRANCH)

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C.NO. I-4(07)Estate/2014 /141+0199

10-4-17

Dated: 7. 04.2017

CIRCULAR

On review of the pending applications in the Central Excise Department Accommodation database, the following observations were made:-

- i) The applications in respect of Allotment of Departmental Residential Accommodation are pending since long. Moreover some of the applicants have not updated their relevant details/data (regarding change of pay (BP+GP), transfer and allotment from General Pool Accommodation etc) which is necessary for ascertaining seniority among the applicants in the panel.
- ii) Several promotion orders have been issued in the recent past, therefore, there is a need to update the fresh designation and pay being drawn by the officers.
- iii) Applications of the many of the officers have already been considered and respective allotments have been made as per their entitlements.

2. It has, therefore, been decided that allotment for the month of May 2017 shall be made as per the fresh applications received in this financial year only. All the officers who had applied prior to 01.04.2017 are required to give fresh applications by 30.04.2017 updating their current posting and designation alongwith pay drawn.

3. The duly filled in Application form must be forwarded by the concerned A.O./A.C.A.O after verifying the service details of the applicants. A copy of latest pay slip should be enclosed.

4. The updated panel will be uploaded on the website of Central Excise Delhi-I, [www.centralexcisedelhi.nic.in](http://www.centralexcisedelhi.nic.in) and any discrepancy in details/seniority of the applicant should be reported to this Office within seven days from uploading of the panel on the website.

5. The circular may be given wide publicity among all the Office/Branches concerned. This issues with the approval of the Estate Officer, Central Excise Commissionerate, Delhi-I.

(RAJINDER KUMAR GUPTA)

ADDITIONAL COMMISSIONER (ESTATES)